

 octonius

Digital Workplace for the future of work





**Octonius is the easiest and most
scalable solution to manage work**

What is Octonius?

Octonius is a work management platform.

It improves the operational efficiencies of organizations and teams and brings together knowledge, projects, resource management, and goal tracking.

Planning and follow-up are faster than ever!



Our MISSION is ...

... to help our customers deliver excellence.
Our promise is to securely bring people
together, connect them with a shared purpose
and sustain high performance.



Octonius helps organizations deal with obstacles on achieving their targets

- Brings your teams and partners together
- Offers simplicity, ease of use and transparency in task and project management
- Supports your teams in focusing on what matters every day
- Our platform is safe and Cyber Attack resilient
- Helps you manage and communicate with your distributed teams digitally and efficiently
- Supports leaders in monitoring and acting on bottlenecks and performance issues
- Facilitates efficiency boost

ACCORDING TO OUR CUSTOMER SURVEYS, THESE ARE SOME IMMEDIATE BENEFITS THEY GAINED USING OCTONIUS

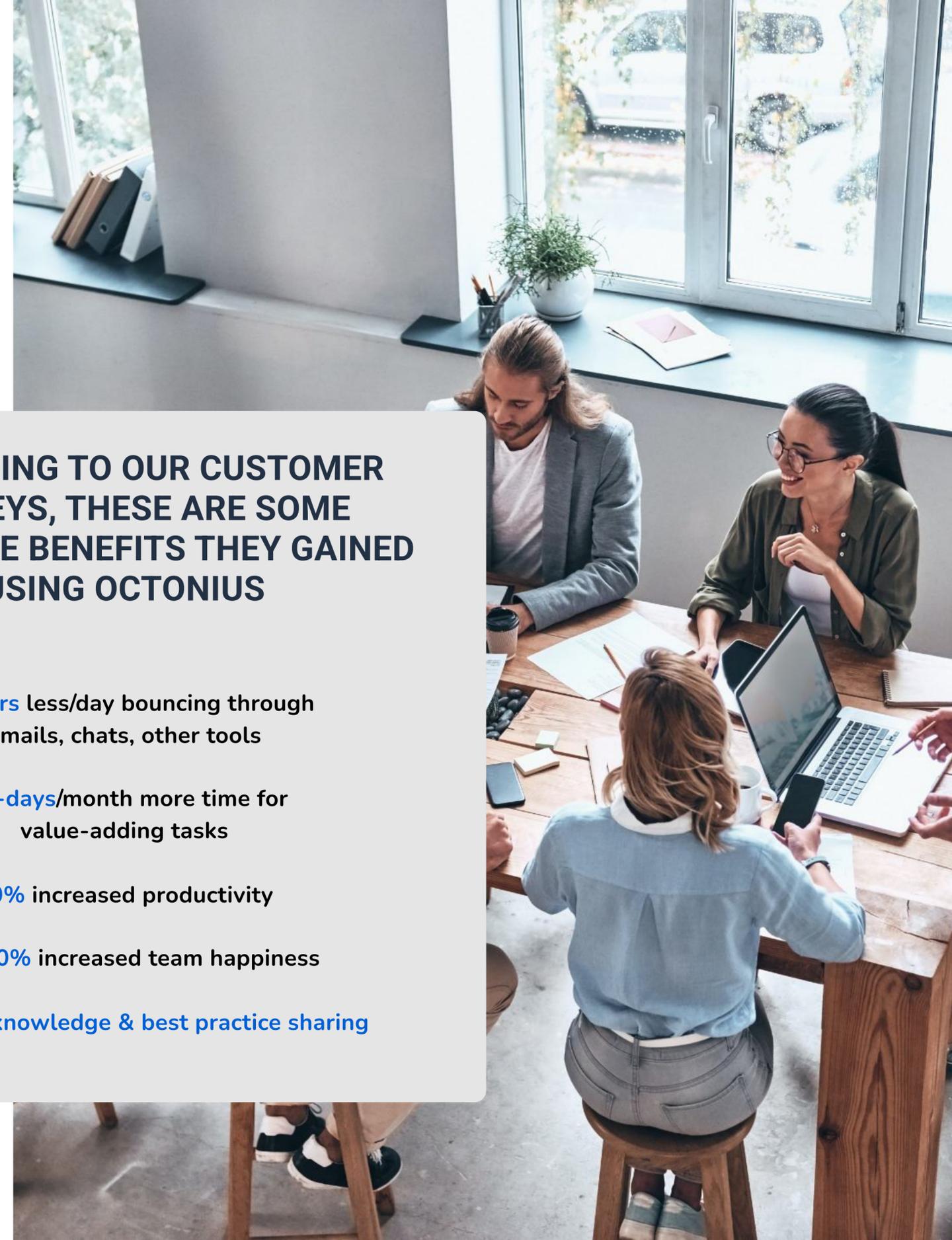
3-hours less/day bouncing through emails, chats, other tools

~ 8-days/month more time for value-adding tasks

40% increased productivity

min. 60% increased team happiness

Increased knowledge & best practice sharing



**Deep Dive
into
Octonius
Platform**

4 pillars for the future of work



WORK MANAGEMENT

Give high visibility on who is doing what, and when.
Work in a more asynchronous way and reduce stress.
One unified environment.

OKR SYSTEM

Give purpose to people and quickly organize teams on
the activities that bring value.
Improve productivity and „job done“.

PERSONAL WORK AND PROFILES

Help each employee see and prioritize the work that
matters. Offer a more personal experience of work that
fulfills personal needs. A better culture empowering
people.

INTRANET & CORPORATE NEWS

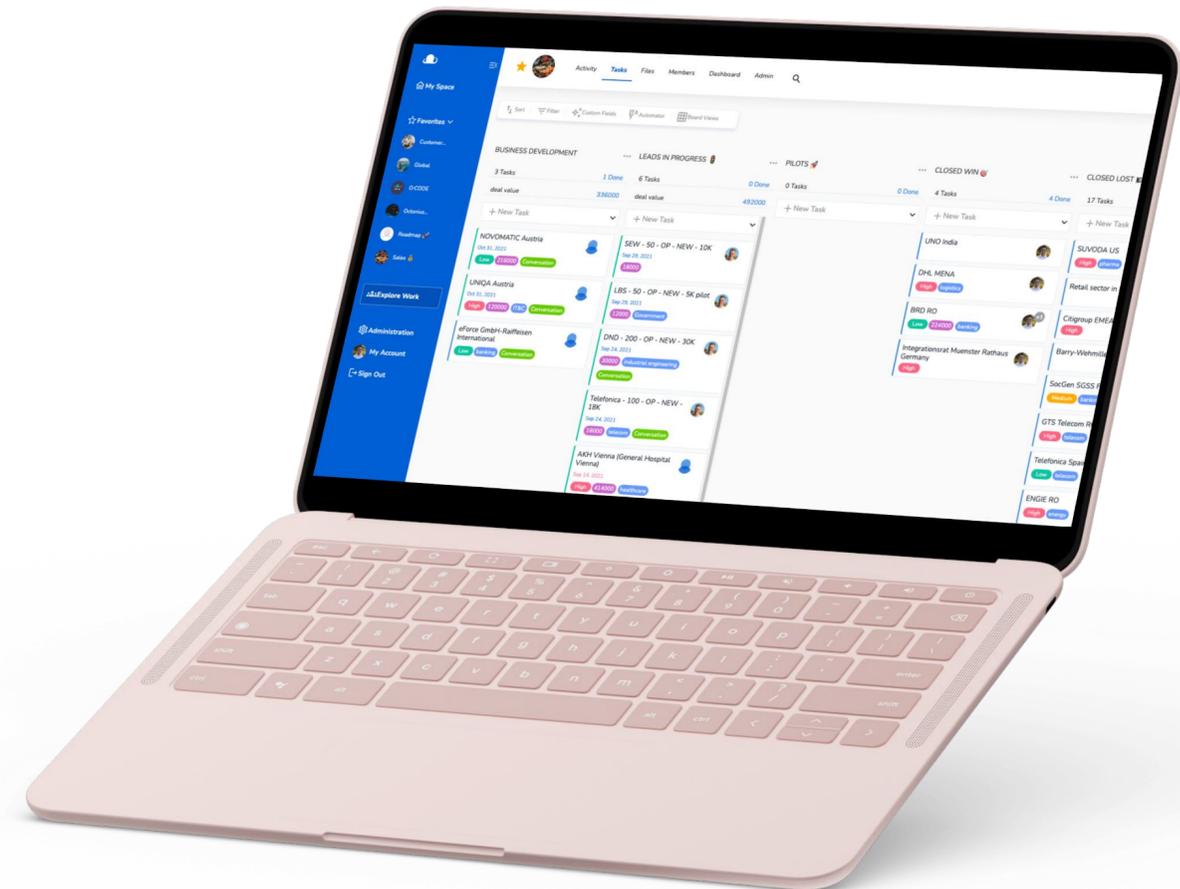
Share corporate news and empower teams to visually
communicate in a more personalized way with Octonius'
Stories and blogging capabilities. Your People Hub for
Corporate success.

Work Management

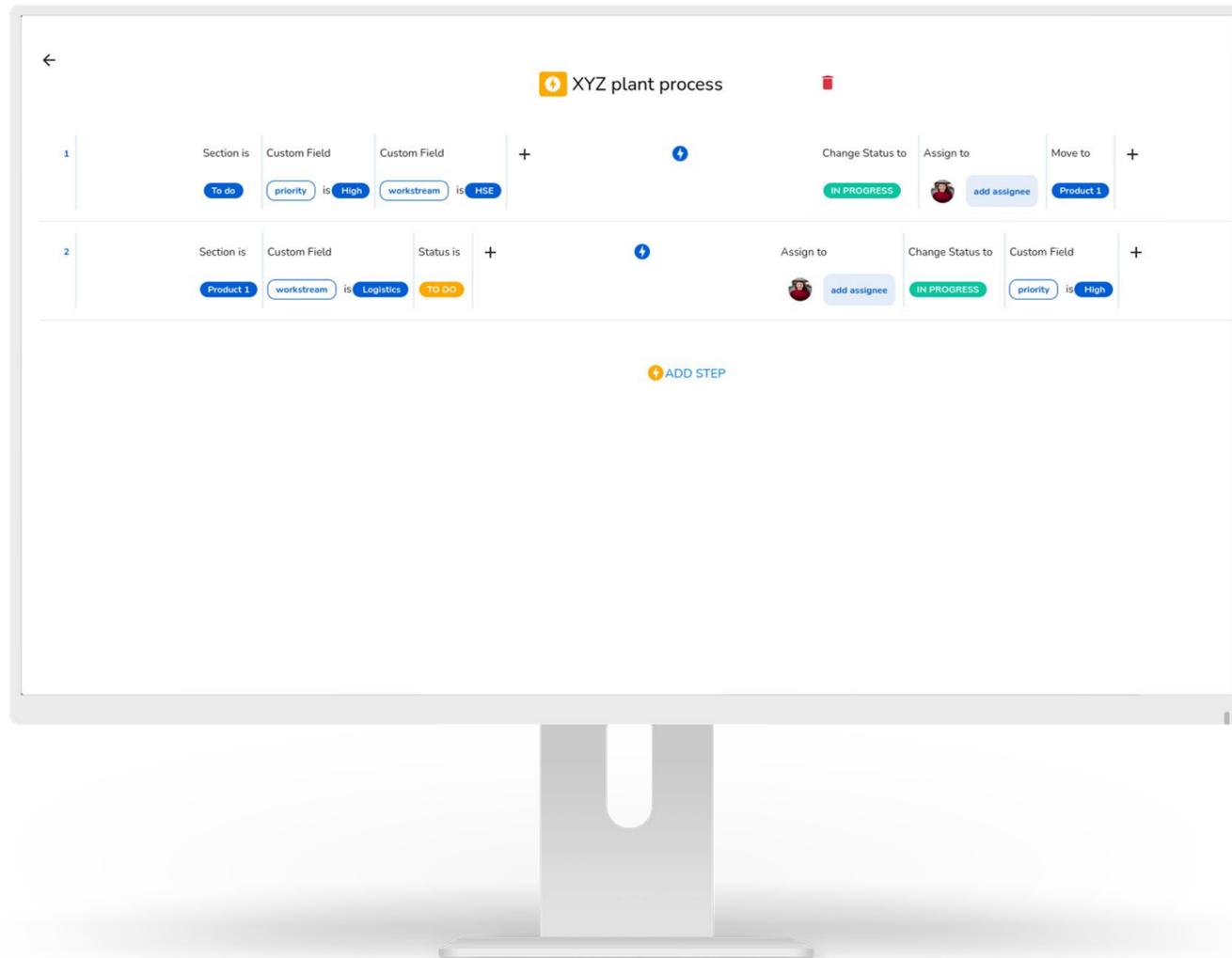
High-level view on work status for faster decisions

MANAGE WORK WITH

- Task boards
- Conversations inside Tasks
- Documentation library
- Files repository
- Collaborative work
- Approvals
- Asynchronous communication



Automate workflows to unlock team productivity



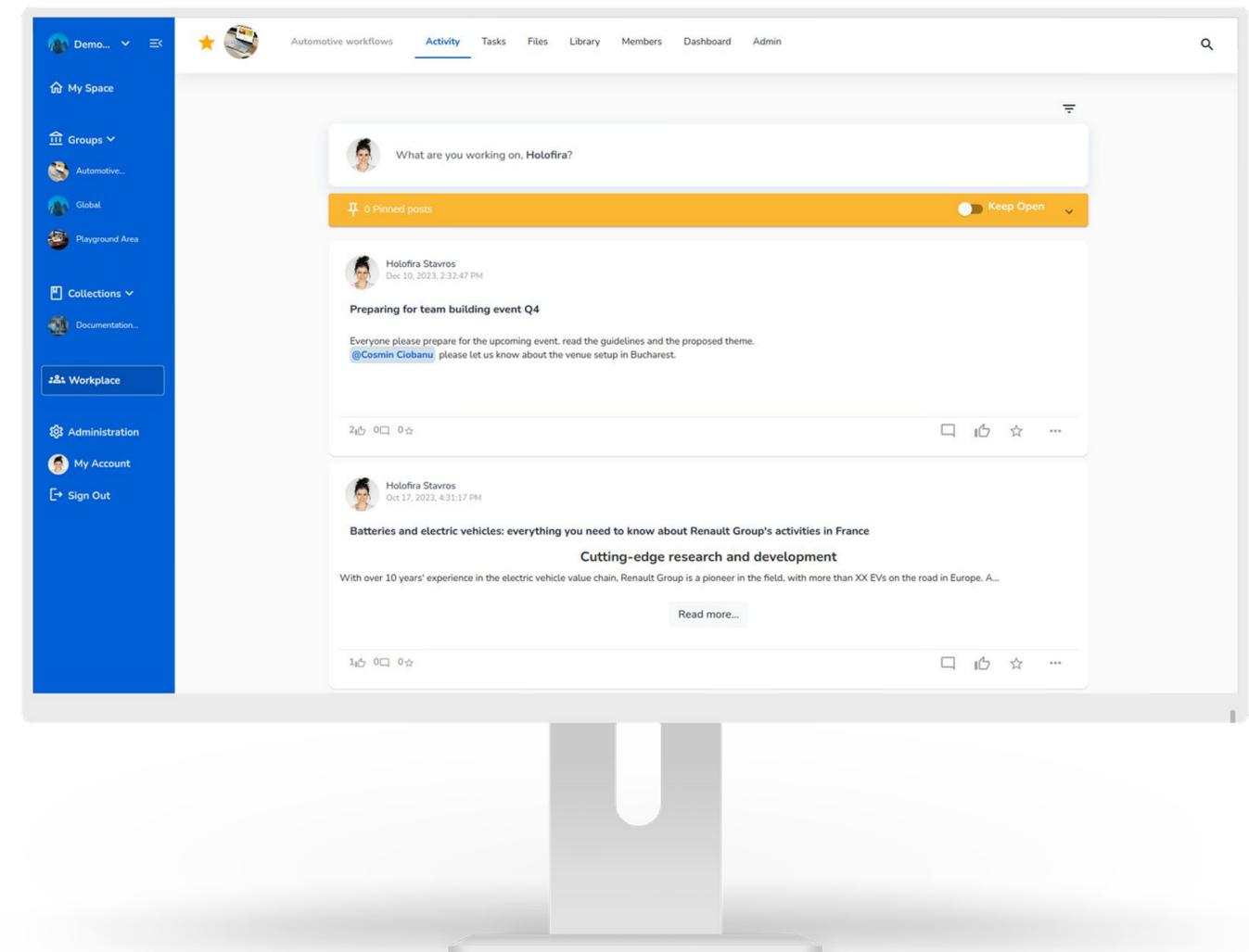
ACCELERATE DELIVERY

- Eliminate wasted efforts and repetitive tasks by automating processes with Octonius.
- Configure automatic approvals, build custom request forms, design repeatable blueprints.
- Maximise productivity by minimising duplicate work and reducing time spent on routine administrative tasks by over 50%.

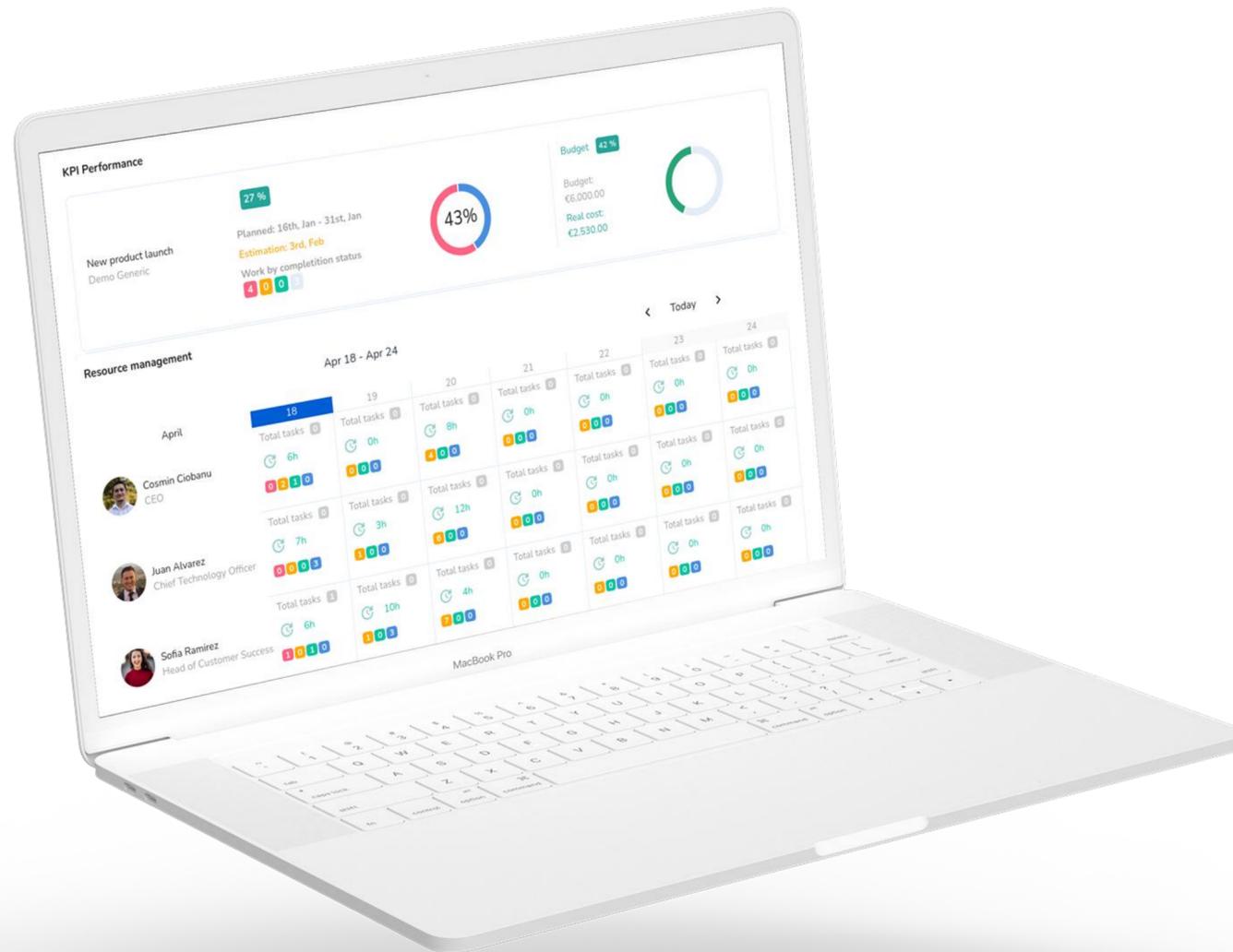
Facilitating team collaboration through Asynchronous Communication

CREATE MEANINGFUL CONVERSATIONS ABOUT WORK

- Empower employees to structure their hours for optimal productivity, promoting a healthier work-life balance.
- Communicate on burning topics
- Share achievements with the team



Discover seamless Resource Management



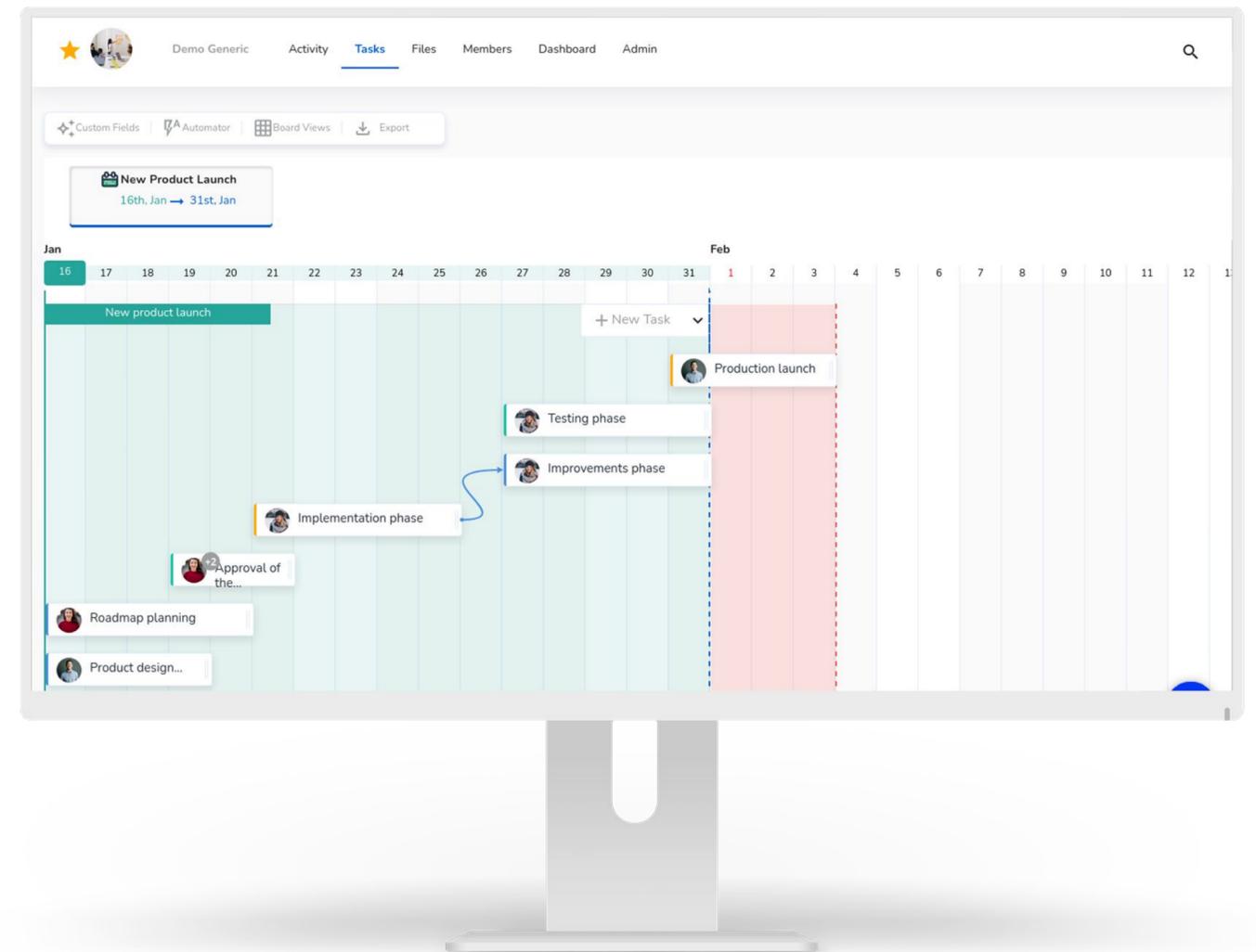
CONSOLIDATE PEOPLE AND WORK MANAGEMENT

- Deliver high-value work and easily meet your goals with the world's leading resource management software.
- Store all your resources in one place so each member of your team can access them when needed.
- See the progress of work and balance team workload

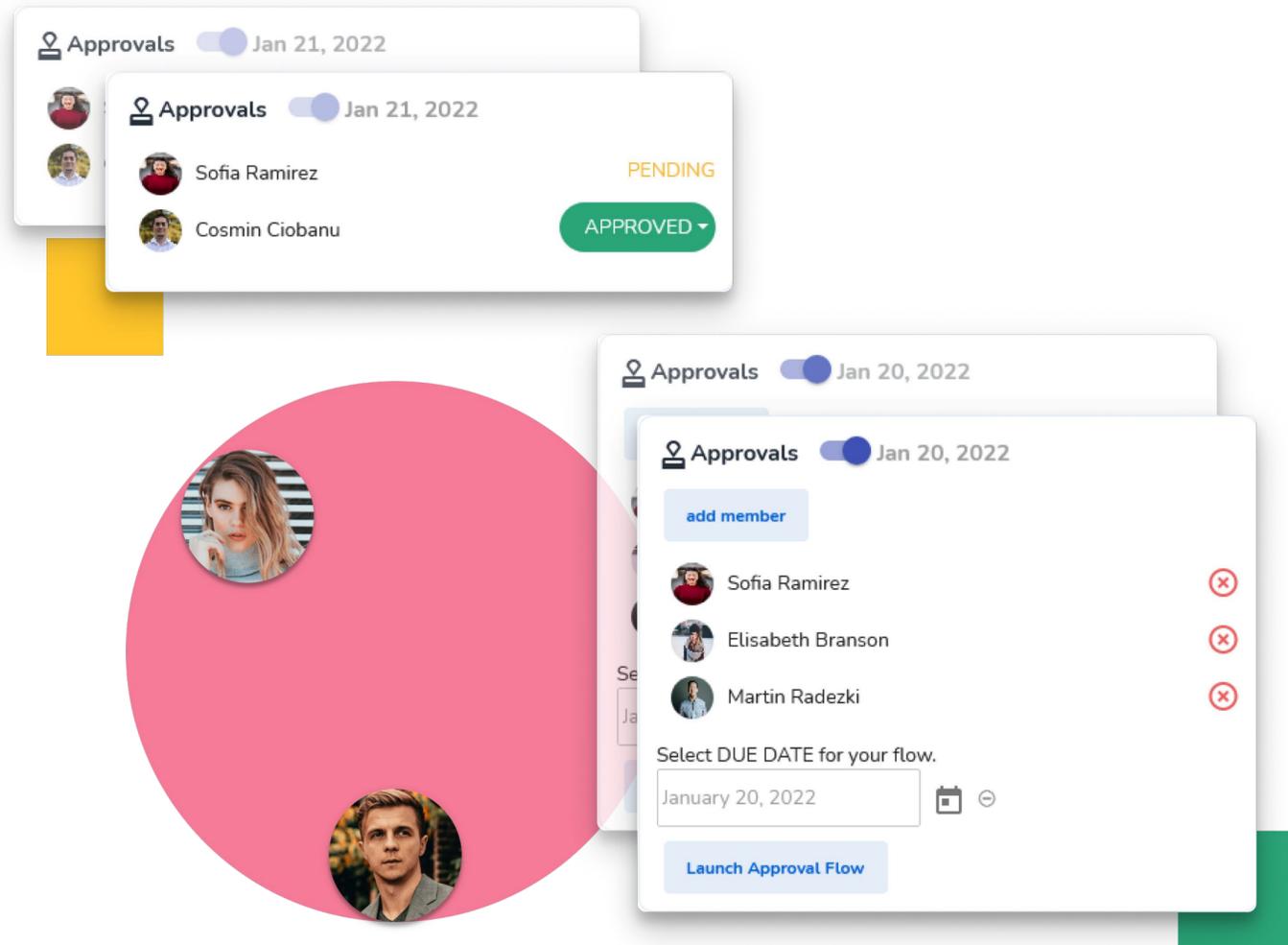
Get 360° visibility with Timeline

SIMPLIFIED GANTT FUNCTIONALITY FOR EVERYONE

- Launch Multiple Projects from One Board
- Create dependencies and milestones
- Plan and launch your projects from an intuitive interface
- Track the progress of your teams.



Approval Workflows



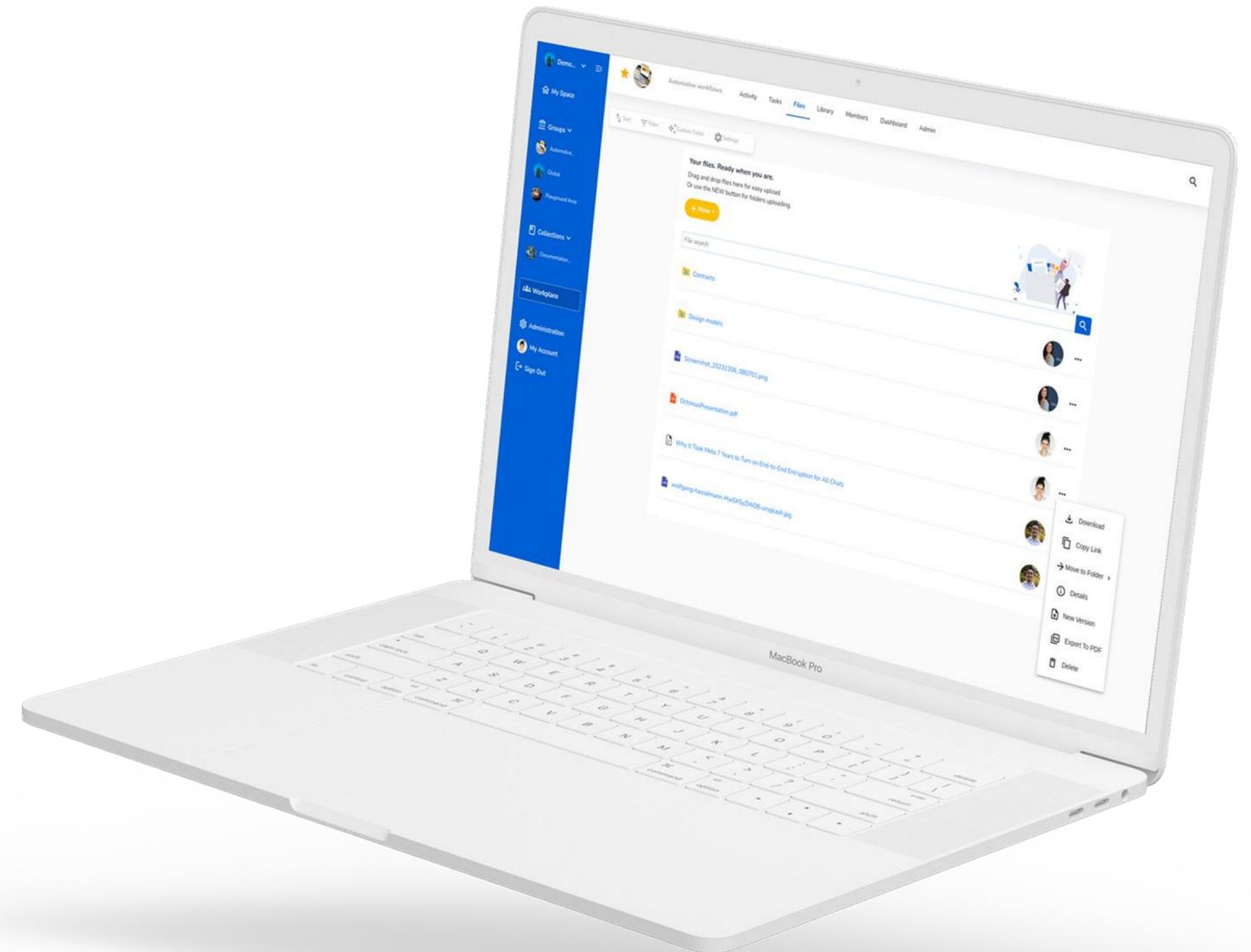
MAKE APPROVALS FASTER WITH OCTONIUS

- Create customizable approval chains and matrices
- Set up automated routing based on conditions
- Enable approvers to sign off right in the platform
- Monitor outstanding approvals
- Generate certificate of completion to keep it official records

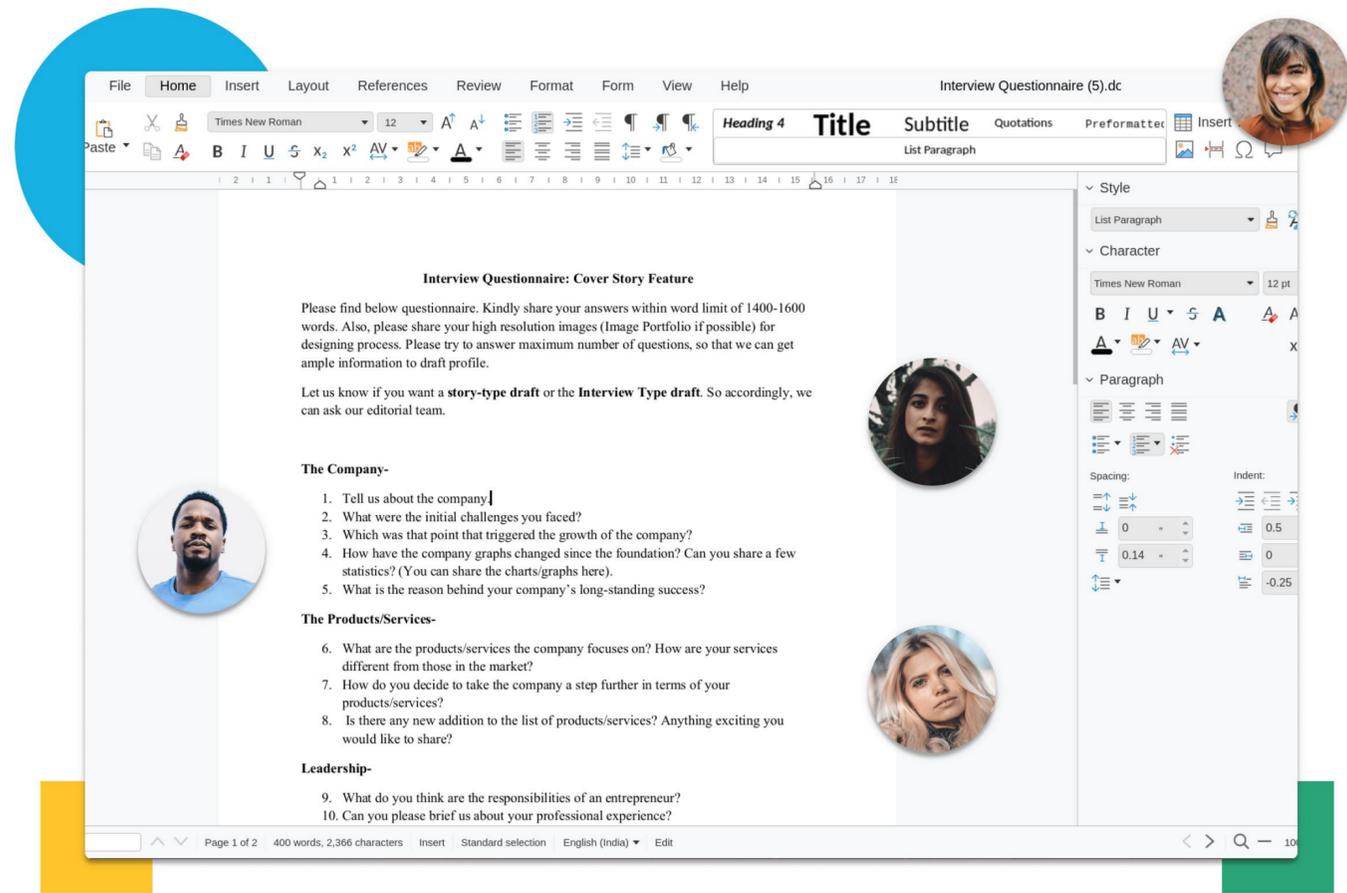
Robust File Repository

A MODERN INTRANET & FILE STORAGE

- Privacy-oriented file storage
- Impressive metadata system for search
- File versioning capability
- Open and edit any Office documents easily, directly in Octonius.



Collaborative Editing



CO-CREATE DOCUMENTS FROM OCTONIUS

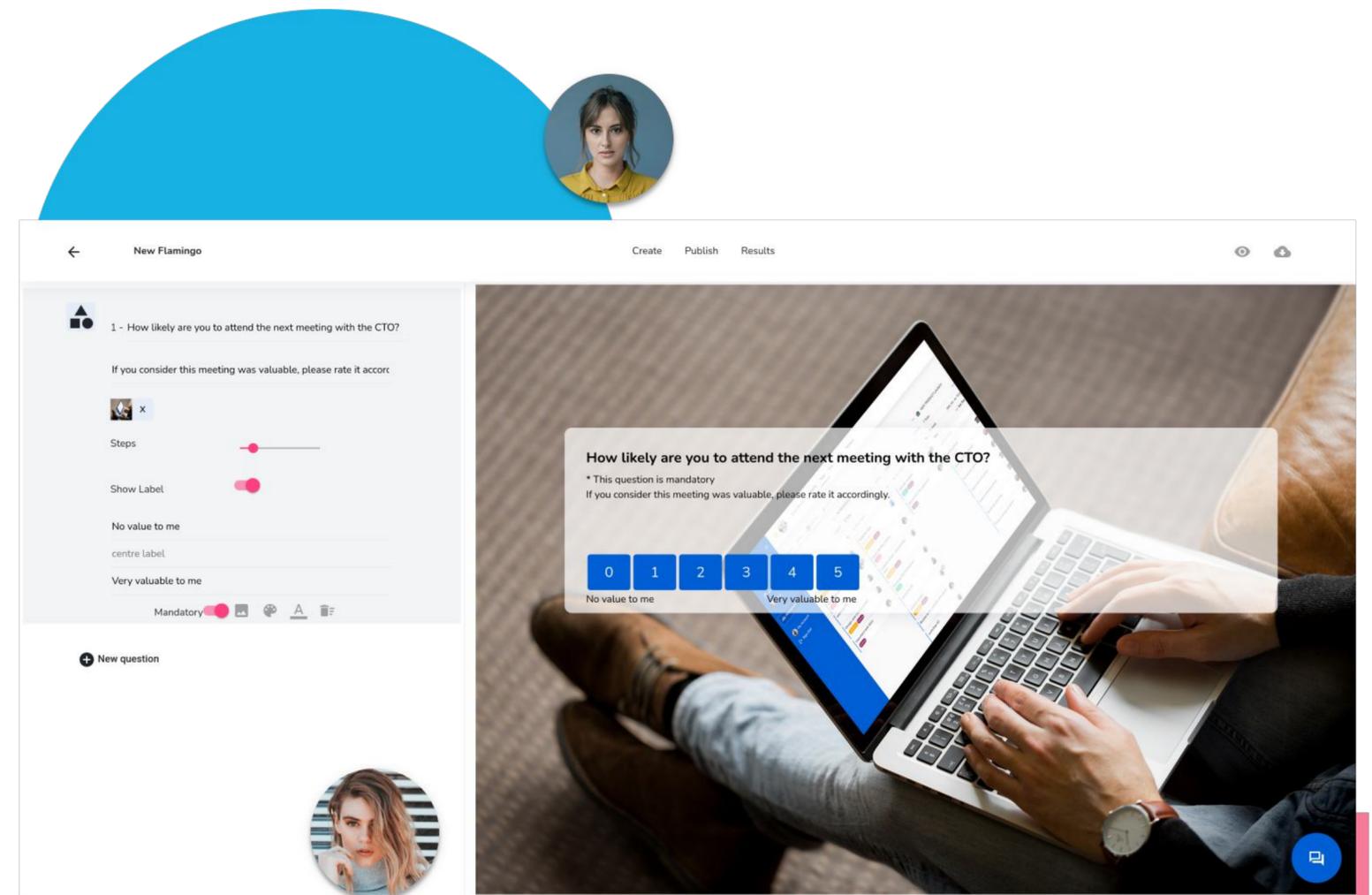
Our state of the art document editor is built on the robust Libre Office engine. This means you can open and edit any Office documents easily, directly in Octonius.

One click document editing and reviewing for your teams. No need to switch apps and context.

Intuitive Forms that Keep Users Engaged

BUILD AND SHARE FORMS WORTH ANSWERED

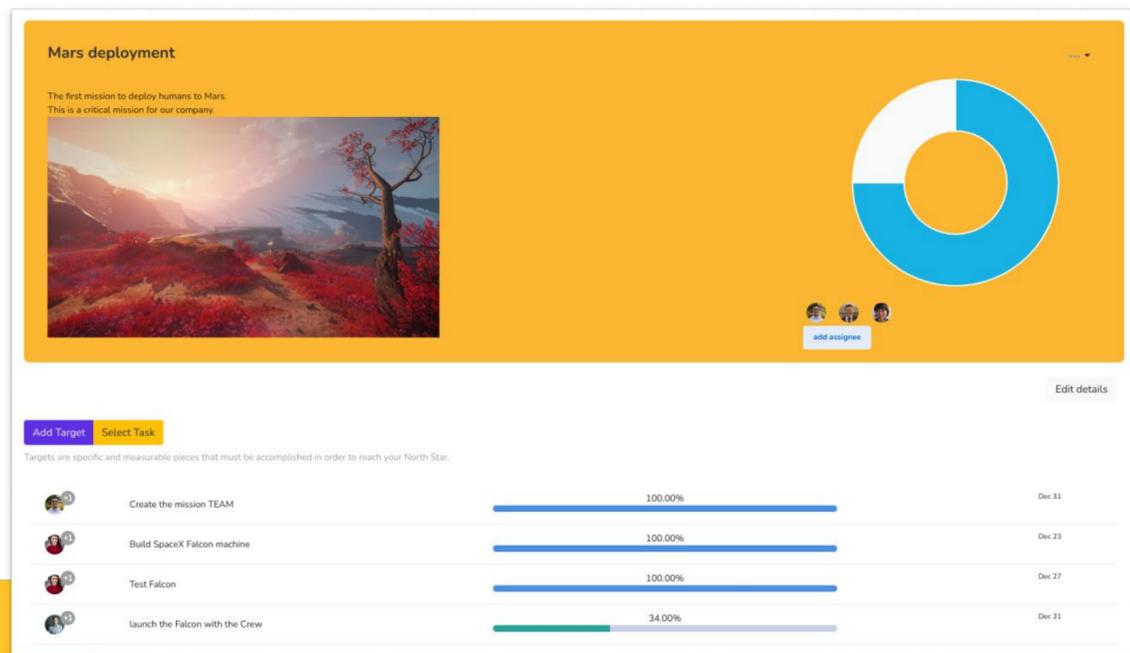
- A smoother question-and-answer experience
- Publish and share for everyone to answer
- Repository of responses within Octonius



OKR and Goals system

North Stars: KPIs / OKRs to better keep track of performance

ALIGN ON SHARED GOALS USING OBJECTIVES AND KEY RESULTS (OKRS)



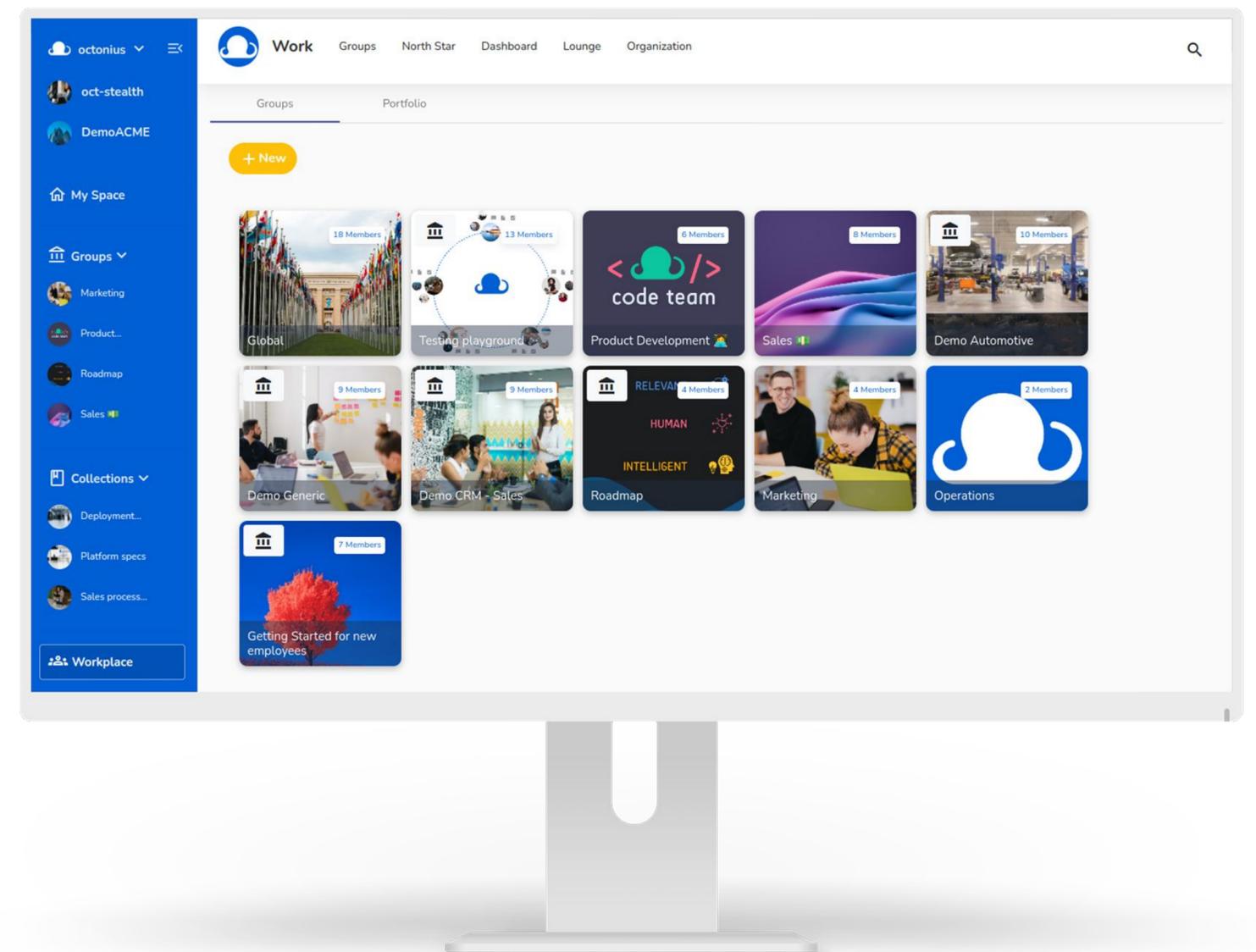
- Cascades top-level objectives into actionable key results
- Ensures all team members are working towards common purposes
- Facilitates organization-wide alignment on priorities
- Enables tracking of measurable outcomes and progress
- Guides individuals and teams to concentrate on tasks that yield the greatest impact and value.

Groups to increase Cross-functionality

CREATE VISIBILITY ON WORK

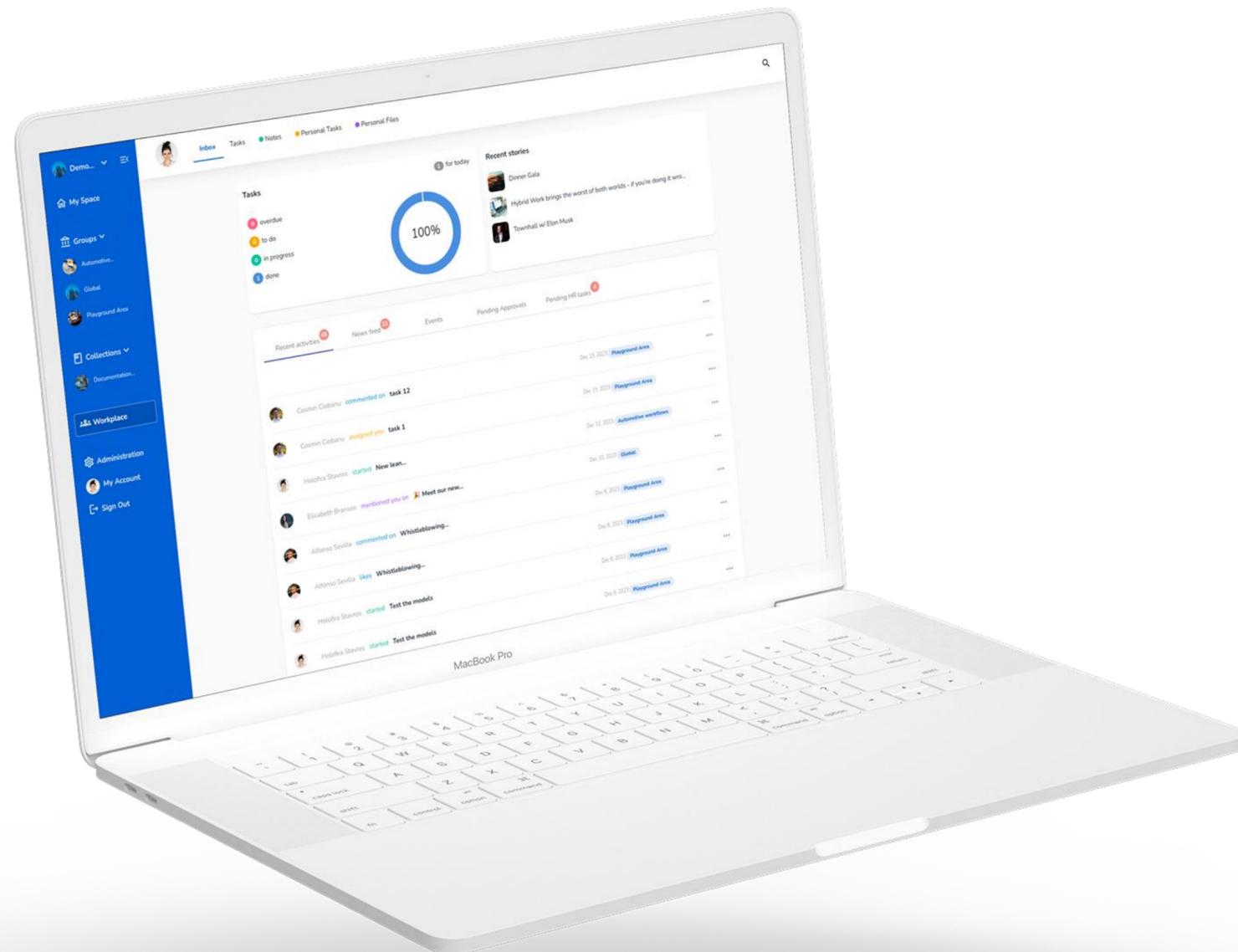
Bring teams and projects together inside a network of public and private Groups that eliminates silos and creates alignment.

- Enhanced Co-ordination
- Design a virtual organization to match your real workflows



Personal Work and Profiles

My Space - the inbox to prioritize personal work every day



EMPOWER EMPLOYEES WITH PERSONALISED TASK MANAGEMENT

- View upcoming assignments and deadlines at a glance
- Prioritize their tasks for the day, week, and beyond
- Seamlessly collaborate with teams on shared work
- Never miss important notifications, news and alert.

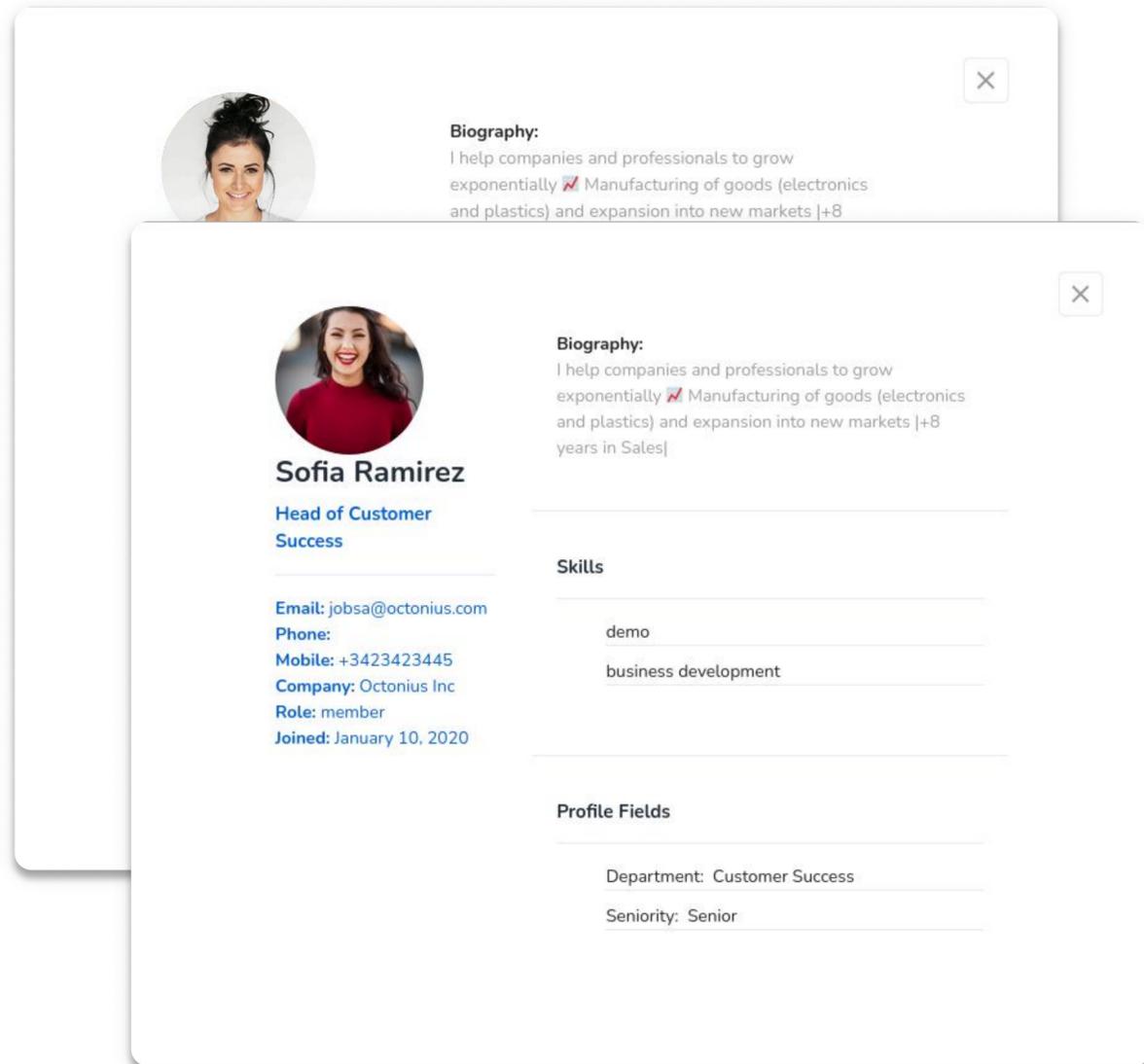
Task “cards” to drive personal performance and growth

FEEL APPRECIATED FOR YOUR WORK

- Likes from team members
- Comment to exchange ideas, suggestions and knowledge
- Get feedback to feel valued and grow
- Work with new people



People Directory - meet and greet your colleagues

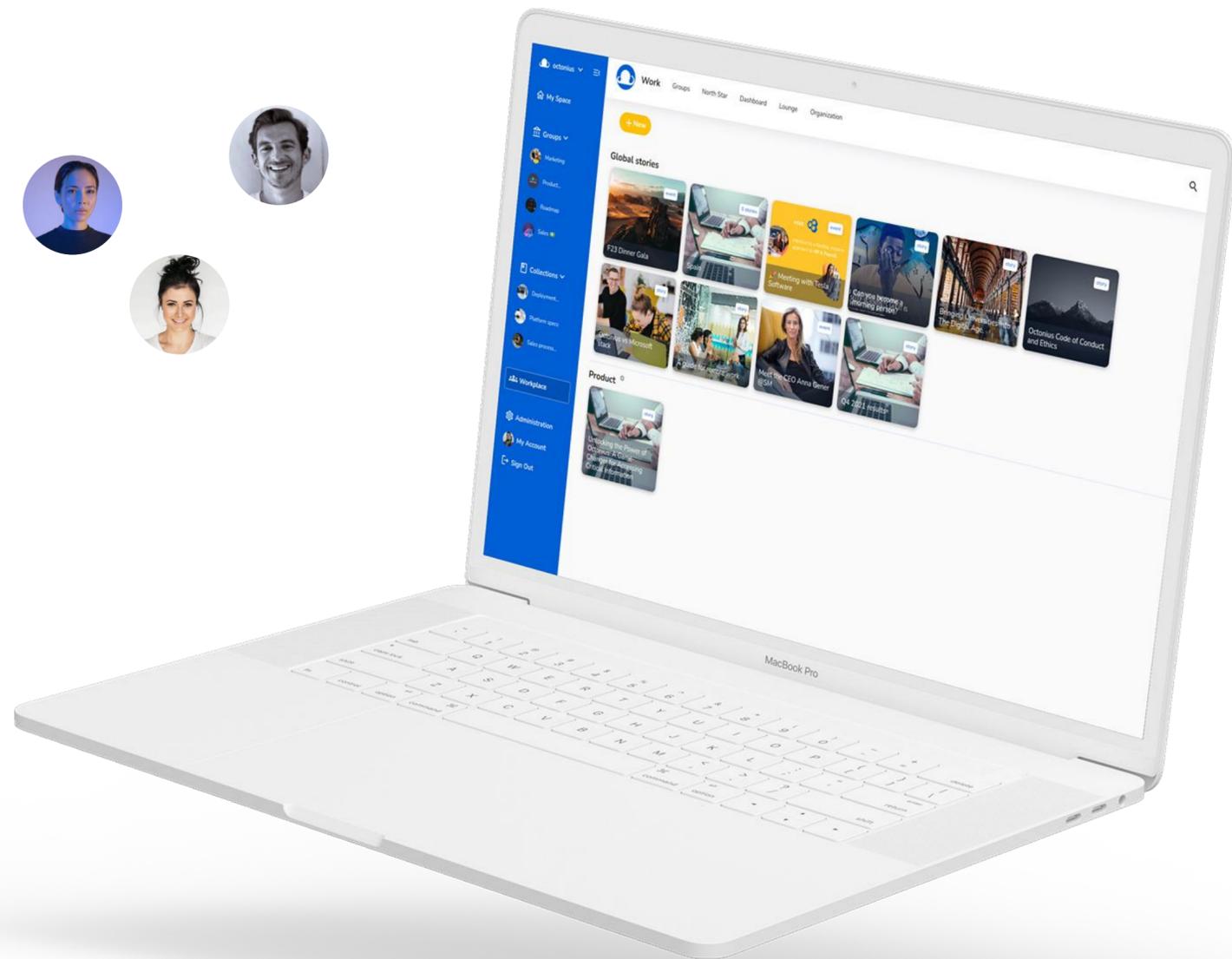


EACH EMPLOYEE HAS HIS/ HER OWN IDENTITY:

- Active Directory function for sharing contact details and “social” information
- Facilitate the task allocation and skill fit
- Easier onboarding of new employees
- Map talents/ skills across the organization
- Employees feel satisfied when recognized

Internal communication & intranet

Lounge is your new corporate coffee space



SHARE CORPORATE NEWS

More than just an intranet.

Engage your global workforce with a modern, personalized and user-friendly internal communications hub.

GREATER ENGAGEMENT

Radically improve employee engagement with personalized, visual, relevant and interactive messages.

Quickly deliver relevant local and global company news to make sure employees stay engaged and up-to-date.



Events



GREATER ENGAGEMENT FOR CORPORATE EVENTS

Make events communication easy, remarkable and engaging. It's easier for your employees to find new events, share their feedback and questions.

It really takes 1 click to say: "I'm going!"

Secure Collaboration You can Trust

We implement robust security protections including:

- Encryption of data in transit and at rest
- Stringent access controls
- Vulnerability scanning and penetration testing
- Regular security updates and patching
- Employee security training

Our policies and technology controls meet global compliance standards like SOC 2, ISO 27001, and GDPR.



Available in many flavors

- **public** cloud SaaS - ready to use
- **private** cloud deployment
- **custom** on-premise deployment

Your infrastructure of choice. Operational in 3 hours.



Better together. Octonius integrates with your current tools

Connect your existing apps and workflows with pre-made integrations, plus custom integration for more advanced users.

In other words: you name it, we integrate it.



Customer Stories

Octonius supported the transition to a more agile organization, while maintaining the embedded confidentiality and security

ACHIEVED TARGETS

- Increasing visibility on work
- Move updates and important information away from internal emails
- One tool, easy to use, for all business functions
- Replace existing tools that generated employee frustration
- Increase internal mobility, leading to employee retention

Increased Visibility on Work

CUSTOMER BACKGROUND

Industry

Banking and financial services

Information

6,500 employees

Features used

Task management | Async work | Intranet | Files

RESULTS

- **80% less internal emails**
- **13,000 hrs saved each week** in meeting time on status updates and work planning
- **40% more tasks** delivered on time
- **86% employee satisfaction** (45% increase in employee experience)

Increased ability to solve problems

CUSTOMER BACKGROUND

Industry

Utility company

Information

12,000 employees

Features used

Task management | Async work | Automations |
Files | Dashboards

RESULTS

- **Increased employee mobility** and ability to use the internal workforce to solve customers problems
- **30% reduction in resolution time** for customer issues
- **50% retention increase** of high performers

Create efficiencies and improve access to information

CUSTOMER BACKGROUND

Industry

Healthcare & hospitals

Information

4,000 employees

Features used

Task management | Async work | Automations |
Files | Internal communications

RESULTS

- **Increased employee mobility** and ability to use the internal workforce to solve customers problems
- **45% reduction in resolution time** for customer issues
- **70% speed increase** in accessing the right information at the right time



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